

Response to Motion Regarding Parenting Time

Use this form if you get a copy of FOC 65, Motion Regarding Parenting Time. By filling out this form, you are answering the statements made in the motion.

(Form FOC 66)

**STATE OF MICHIGAN
JUDICIAL CIRCUIT
COUNTY****RESPONSE TO
MOTION REGARDING PARENTING TIME****CASE NO.**

Court address

Court telephone no.

Plaintiff's name, address, and telephone no. ☐ moving partyDefendant's name, address, and telephone no. ☐ moving party

v

Third party name, address, and telephone no. ☐ moving party

1. ☐ a. I agree with what is being asked for in the motion.
☐ b. I do not agree with what is being asked for in the motion because:

If you do not agree with the request in the motion, state what you do not agree with and explain in detail why. Use a separate sheet of paper if needed and attach. Include all necessary facts.

- ☐ 2. I want parenting time ordered as follows:

State what you want the court to order if you do not agree with the request in the motion. Use a separate sheet of paper if needed and attach.

I declare that the above statements are true to the best of my information, knowledge, and belief.

Date

Responding party's signature

CERTIFICATE OF MAILING

I certify that on this date I mailed a copy of this response on the other party(ies) by ordinary mail at the above address(es).

Date

Responding party's signature

Approved, SCAO

Original - Court
1st copy - Moving Party
2nd copy - Responding Party

3rd copy - Friend of the Court
4th copy - Proof of Service
5th copy - Proof of Service

**STATE OF MICHIGAN
JUDICIAL CIRCUIT
COUNTY**

**RESPONSE TO
MOTION REGARDING PARENTING TIME**

CASE NO.

Plaintiff's name ☐ moving party

v

Defendant's name ☐ moving party

Third party name ☐ moving party

1. Continued from page 1.

2. Continued from page 1.

RESPONSE TO MOTION CHECKLIST

Use the following checklist to make sure you have done all the steps that are needed.

DID YOU . . .

- | | | |
|----|--|------------------------------|
| 1. | Fill out all requested information on the form? | YES <input type="checkbox"/> |
| 2. | Make all necessary copies? | YES <input type="checkbox"/> |
| 3. | File the response to motion form with the clerk's office? | YES <input type="checkbox"/> |
| 4. | Mail (serve) a copy of the response on the other party and on any other custodian/guardian? | YES <input type="checkbox"/> |
| 5. | Return to the clerk's office after you mailed the response to the other party and completed the certificate of mailing? | YES <input type="checkbox"/> |
| 6. | Keep one copy of the response to motion form for yourself? | YES <input type="checkbox"/> |
| 7. | Give 2 copies of the completed form to the clerk of the court? | YES <input type="checkbox"/> |

You must attend the hearing on the motion.

If you cannot answer "yes" to all of the above steps, your response may not be heard at the hearing on the motion.

By using this form packet you are representing yourself in a court action regarding parenting time. In order to receive the action you seek, you must follow the instructions in this packet. If you fail to do even one of the required steps, the order you get from the court may not give you the parenting time you want.

If you have any questions about any step in the process, refer to pages 3 and 4 of this booklet for details.

INSTRUCTIONS FOR USING FORM FOC 66 RESPONDING TO A MOTION

»» FILING A RESPONSE

1. Fill out the Response to Motion form.

If you receive a motion and notice of hearing from the other party, you have time before the hearing to respond in writing to the party and the court. Use the instructions on page 6. Type or print neatly. Be careful not make mistakes.

Make at least 5 copies of the form after you have filled it out.

2. File the Response form with the county clerk.

Take the original and 5 copies of the form to the county clerk in the county where the motion was filed. The name of the county will be in the upper left-hand corner of the motion form. You should have the following copies when you leave the clerk's office:

- 1 Copy of FOC 66 (with any attachments) - for the you
- 1 Copy of FOC 66 (with any attachments) - for other party
- 1 Copy of FOC 66 - for proof of service to the court
- 1 Copy of FOC 66 - for proof of service to the friend of the court

»» SERVING THE RESPONSE ON THE OTHER PARTY OR PARTIES

1. Serve the Response on the other party.

The other party must be notified of your response at least 5 weekdays (not including holidays) before the hearing date. Serve the papers by mailing them to the other party by regular, first class mail.

What you need:

- 1 Copy of FOC 66 (with any attachments) - for the other party
- 2 Copies of FOC 66 - for proof of service
- Any additional copies of FOC 66 (with any attachments) - for another custodian or guardian if there is someone other than the other parent who has care or custody of the child(ren).

Mail 1 copy with attachments to the other party. If there is a custodian or guardian, mail 1 copy and the attachments to them also. Fill out the Certificate of Mailing on the front of the remaining 3 copies.

2. Return to the county clerk.

Once you have mailed the response and filled out the certificate of mailing, return to the county clerk' office with 2 copies. Keep the other copy for your own records.

3. Attend the hearing.

You must attend the hearing on the motion.

»» INFORMATION ABOUT ATTENDING THE HEARING

Bring your copy of the motion and your response along with all supporting papers and any witnesses who are willing to testify.

1. Since you are representing yourself, you are expected to conduct yourself as an attorney would and to follow the same general rules an attorney would.
2. Make a list of information you think is important for the referee or judge to know. The information should relate to the reasons stated in your motion. Use this list as a reminder to bring up important points.
3. If you need to order someone to attend this hearing, follow the procedure in Michigan Court Rule 2.506 or consult with an attorney.
4. Go to the judge's court room or referee's hearing room on the scheduled day and time. Dress neatly. Get there 10 or 15 minutes early. Be prepared to spend most of the morning or afternoon in court. Bring any witnesses with you.
5. Go into the court room or referee hearing room and tell the referee or clerk (sitting near the judge's bench) your name, that you are there for a hearing, and you are representing yourself. Don't interrupt any hearing in progress. Take a seat in the back of the courtroom and wait for your case to be called.
6. When you are called, go to the podium and clearly state the following:
 - 1) your name
 - 2) that you are representing yourself
 - 3) that you want to respond to the motion for a parenting time order or to change a parenting time order
 - 4) the facts or reasons for your response **(bring papers such as reports that support your facts or reasons)**
 - 5) whether you have witnesses in court who are willing to testify

Answer the judge's or referee's questions clearly and directly. If the judge or referee wants to hear from the other witnesses, ask them to tell the court what they saw or know regarding your situation.

7. If the other party is in court, he or she will have a chance to speak also. When the other party talks, take notes. Don't interrupt the other party. After the other party speaks, you will have another chance to talk. Taking notes will help you with this.
8. After the judge or referee makes a decision, the other party is to prepare the order (using the instructions on the packet for form FOC 67, "Order Regarding Parenting Time") even if it is not what is asked for in the motion or your response to the motion.

NOTE: If your hearing was held before a referee and you do not agree with the referee's decision, you have 21 days from the date you receive the referee's recommendation to file an objection and request a hearing before the judge. Use the packet for FOC 68, "Objection to Referee's Recommended Order".